**BATAVIA CONCERT BAND**

**November 10, 2018 MINUTES**

**Present:**

**Jason Smith. Kristina Gilbert, Terry Hirsch, Jon Bailey, Liz Bailey**

Meeting called to order at 9:37

Minutes from September meeting approved.

Investment policy for the Neil Hartwick Endowment Fund approved.

Smith and Mapes will meet with Merrill Lynch on Monday 11/26/2018.

Maximum $3,000 investment.

Bylaws have been updated and approved. Liz to put on web site.

Cartage has been arranged with Charity (Rose) Horncastle.

Smith to draft an agreement for her to sign.

Trailer purchase has been approved – approximately $3,000, to be purchased near spring 2019.

Insurance has been addressed as the trailer will be insured by driver and contents are insured by BCB.

Will look into adding BCB logo to trailer as well as funeral home (off season storage) and possibly season sponsor clings as well.

Possible purchase of chairs – 60 chairs approximately $500. More research to be done before Spring.

Need to decide if we need to reserve chairs from the city or other vendor or purchase.

Decision made to not participate in Christmas in the City this year. No invitation and low player availability.

John will do a Christmas in July concert for 2019.

Jason Mapes presented the ledger report.

Bob Pastecki emailed updated financial report.

Liz presented info on marketing.

Kristina added the player agreement needs to be updated.

Liz can update form filled pdf.

GCC has been secured for rehearsal space.

Centennial park has been secured for concerts.

Next meeting – 1/12/2019 at 9:30AM.

Meeting adjourned at 9:58AM.